

School Admission Appeals Code dated 1 October 2022

The Code states that Admission Authorities **must** set a timetable for organising and hearing appeals, and this timetable **must** be published on their website by 28 February each year. I give below a suggested timetable for you to publish on your school website by 28 February 2024.

Timetable for appeals for admission to Year 7 in September 2024

1 March 2024	Parents and carers will be notified of their child's allocated school.
March 2024	Parents and carers should notify the school of their intention to appeal, and request a Notice of Appeal form. The completed Notice of Appeal form should be submitted to the Clerk to the Independent Admission Appeals Panel, Caldew School, Carlisle Road, Dalston, Carlisle CA5 7NN
29th March 2024	Deadline for lodging appeals with the school.
10th May 2024	Deadline for the Admission Authority to provide the Clerk with a statement giving reasons for the decision to refuse admission.
8th May 2024	Deadline for appellants to submit further evidence not included with initial appeal.
Friday 7th June 2024	Appeal hearings.
Friday 14th June 2024	Appellants to receive notification of the Panel's decision.