



Dear Parent/Carer,

Parent Governor/Trustee Election

I am writing to you to invite you to stand for election as a Parent Governor/Trustee, or nominate another parent to do so. In our school we have provision for four Parent Governor/Trustees and there is currently one vacancy.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the Governing Body's work. Training is available for all governors.

The enclosed Articles of Association (pages 26 - 30) summarises the circumstances under which someone cannot serve as a Governor. The Articles of Association can be found on the school website at - [Articles of Association](#)

Nominations must be from parents, or individuals exercising parental responsibility, of a child at Caldew School.

If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than **Friday 10th October 2025**. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted but if you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours faithfully,

S.E. Connolly.

Sarah Connolly
Clerk to Governors



Caldew School – Nomination of Parent Governor/Trustee

Please enter in BLOCK LETTERS, the name and address of the person being nominated for election:

Name: _____

Address: _____

Signature of nominee: _____

Signature of proposer (if not nominating self): _____

Name and address of proposer (if different to nominee): _____

Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of Parent Governor.

I confirm (i) that I am willing to stand as a candidate for election as a Parent Governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the articles of association.

Signature

Date

Completed nomination forms must be returned to sarah.connolly@caldew.cumbria.sch.uk by **Friday 10th October 2025**