



CALDEW SCHOOL

Policy Statement March 2019

Opportunities for students to receive information directly from external providers.

*Reviewed under SW&G Committee
On school website
Reviewed annually
Adopted: April 2019
Next review: April 2020*

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement and Policy Aim

All students in Years 8 - 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Cheryl Eastburn, Careers Lead. (01228) 710044 or email: Cheryl.Eastburn@Caldew.Cumbria.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

Please see the school calendar on the website for CEIAG events.

Please speak to the Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available specialist equipment to support provider presentations. This will be discussed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Leader who will distribute the information to the relevant students.

Approval and Review

Approved on 12th March 2019 by Governors at Student Welfare and Guidance Committee

Next Review March 2020

Signed: Mrs Jennie Wilkinson, Chair of Governors

Ms Vicki Jackson, Head Teacher