

### **Caldew School PE Department Risk Assessment**

This risk assessment should be used in conjunction with a full risk assessment at the delivery venue in order to safely open these facilities and deliver extra curricular activity.

All schools should appoint a 'Covid-19 officer' who is responsible for completion of this risk assessment and ensuring that all participants are compliant with all measures taken to ensure safety during extra curricular activity. It is strongly recommended that the delivery organiser completes a full risk assessment relevant to the venue and reviews this on a weekly basis.

## Risk Assessment

Completed by: MAB

Date completed: June 2021

Action to be considered	Action taken (to be completed by hockey organiser in association with the facility provider)	Significance of risk (low, medium, high)
<b>General guidance</b>		
Ensure you have read and understood the relevant NGB's Covid guidance.	Head of department has taken the role of organiser and has provided teachers with guidance on extra curricular in schools.	High
Ensure details of your club/association's Covid Officer have been shared with all members.	Head of department has informed teachers of his role as Covid Officer.	Medium
Ensure compliance with Track and Trace by keeping a register (including contact details) of those individuals present at training/matches/events. These registers should be held in line with the activity provider's data storage policy.	Information on Track and Trace is kept by the school for all teachers and students in line with the activity providers policy.	High
Ensure all participants are aware of all Covid-19 policies and processes in advance of activity.	Teachers will inform and remind students of the risks associated with extra curricular sports before an event starts and regularly during that block.	medium
Ensuring appropriate provisions in place to	Teachers will plan events appropriately to	medium

maintain social distancing guidance and that participants are made aware of the policy in place around usage. This should include pitch lay out, timings, how people enter and exit the pitch, any process/cleaning before/after pitch bookings etc.	ensure social distancing occurs during warm ups, cool downs and during breaks in competition. Students should enter and exit the venues adhering to social distancing at the start and end of lesson.	
Handwashing facilities (including soap and water) are available. Alternatively, (or additionally) provide sufficient hand sanitiser. Regular hand washing should be encouraged.	Teachers and students will wash hands before and after each lesson.	medium
Ensure that disposable tissues/paper towels/anti-bacterial wipes are available to reduce the threat of transmission. Consider how these are disposed of following use e.g. sealed bins.	Teachers will have access to sanitising equipment to reduce the risk of transmission.	High
Consider how to manage non-compliance with actions taken to manage the risks of Covid-19.	Non-compliance of the actions taken to manage the risk by students should be challenged via the schools behaviour policy.	High
<b>Game/Training guidance</b>		
Ensure equipment is cleaned and disinfected before and after use.	Equipment will be used solely by social bubbles in lesson time and will be cleaned. Staff should look to use minimal equipment where possible.	High
Minimise the sharing of kit / equipment.		High
No close physical contact (including hand	Teachers will ensure government	High

shaking, huddles, sharing of water bottles etc.) in line with government guidance. This extends to pre-, during and post-match meetings, briefings, de-brief and any breaks in play.	guidance on physical contact is followed in lessons by regularly reminding students of the need to avoid close physical contact.	
--	--	--

**Identify any further risks specific to your environment:**

### **Ensure these actions are considered**

Students must sit in bubbles while being transported to and from extra curricular venues. On buses 2m distancing should be applied between bubbles to reduce the risk of transmission.

Parental consent forms must be used for all extra curricular activities and must be signed, dated and returned if a student is to complete.

Parents should be made aware of the schools' risk assessment and should be able to access it via the school website.